

Date: _____



Domestic Wire Transfer Request

Amount\$ _____ **Check/Charge Acct#** _____

Process Fee\$ _____ (*\$25.00, If waived – Initial and Reason*)

Total\$ _____ **Cash Received By** _____

Destination Bank

ABA# _____ Name _____

Intermediary Bank (if applicable)

ABA# _____ Name _____

Physical Address _____ City/State/zip _____

Beneficiary Bank:

ABA# _____ Name _____

Physical Address _____ City/State/zip _____

Beneficiary

Account# _____ Name _____

Physical Address _____ City/State/zip _____

Originator (print)

Account# _____ Name _____

Physical Address _____ City/State/zip _____

Identification _____ Issued _____ Exp _____

Special Instructions (if applicable) _____

Purpose of wire _____

Relationship to sender _____

Any request received prior to 3:30 pm will be processed on the current business day, provided all required information is correct. If this request is received after 3:30 pm, it will be processed on the next business day. It is understood that the above transaction is made at my request and my accommodation, that the bank acts only as my agent and assumes no responsibility beyond ordinary care and diligence regarding the timely completion of this transaction.

Customer Signature: _____

For Internal Use Only:

Prepared by: _____ Date/Time: _____

Approved by: _____ Date/Time: _____

Collected Balance: \$ _____ Available Balance: _____

If a signed wire request form was faxed or emailed in an employee will call the customer to confirm identity and approval of the wire request, and verify the customer's signature with ID Signature Card. If a customer makes an outgoing wire request via phone, fax, or email, and has a Pre-authorization for wire transfers on file an employee will call to confirm identity and approval of the wire request and that it is not due to a potential fraudulent event.

Employee calling _____ Customer Signature Verified By: _____